

## **NOTICE**

*Sub: Inviting applications from firms of Chartered Accountants to engage in IT TDS,GST TDS , EPF, quarterly return filing and Other Income tax & GST related works of the Board.*

The Kerala Non Resident Keralite's Welfare Board invites applications from reputed Chartered Accountants to engage in TDS , quarterly return filing and Income tax related works of the Board in accordance with the provisions of Income Tax Act, 1961 and the Non Resident Keralites' Welfare Act 2008, the Non Resident Keralites' Welfare Scheme, 2009, Pravasi Dividend Scheme 2009 etc. framed under the Act.

Those Chartered Accountant firms interested may forward their willingness along with detailed Biodata, Audit Experience of the Firm, details of Partners, Photo copy of certificate of the Institute of Chartered Accountants of India/ Institute of Cost Accountants of India indicating associate or fellow membership, No. of qualified assistants, year of establishment, expected professional fee, etc. to the Chief Executive Officer.

### Works Involved

- Verification of TDS documents -IT & GST
- Quarterly return filing
- Employees Providend Fund services
- Income Tax Return filing and allied jobs- Provide advises on Income Tax Matters which are quarterly and annual returns filing , TDS compliances, Laisoning with Income Tax Authorities etc.

The last date for receiving applications by **the Chief Executive Officer, Kerala Non Resident Keralites Welfare Board, 2<sup>nd</sup> Floor, NORKA Centre, Thycaud P. O, Thiruvananthapuram -695014** is **24/02/2021 (3pm)**.

  
Chief Executive Officer